



Returned Goods Authorization (RGA) REQUEST FORM

CARBOLINE USE ONLY
RGA #

Please fill out this form completely.

E-mail this completed form with a copy of your Carboline Invoice (if available) to customer.support@carboline.com.

Carboline Customer Service will contact you to provide the RGA.

Contact Information:

Company Name : _____ Submittal Date: _____

Contact Name : _____ E-mail : _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Order/Invoice/Purchase Order #: _____

Present Location of Material if different than address above: _____

All returns must be shipped back within 30 days after receiving the RGA Order and BOL. RGA will be voided after 30 days. If returning more than 6 items, include a separate document listing those items and the reason for return. For additional information, contact Carboline Customer Service by e-mail at customer.support@carboline.com .

Product Return Information:

Product Name : _____

Batch Number(s): _____

Quantity (units, not gallons): _____

1 Reason for return (select one from the dropdown menu):

*Provide detailed comments below related to your return. This information will help the processing of your RGA.

CARBOLINE USE ONLY
Days since shipment: __
% Credit: __
\$10/gal. fee apply?



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Product Return Information:

Product Name : _____

Batch Number(s): _____

Quantity (units, not gallons): _____

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Days since shipment: __

% Credit: __

\$10/gal. fee apply?

2 Reason for return (select one from the dropdown menu):

*Provide detailed comments below related to your return. This information will help the processing of your RGA.

Product Return Information:

Product Name : _____

Batch Number(s): _____

Quantity (units, not gallons): _____

CARBOLINE USE ONLY

Days since shipment: __

% Credit: __

\$10/gal. fee apply?

3 Reason for return (select one from the dropdown menu):

*Provide detailed comments below related to your return. This information will help the processing of your RGA.

Product Return Information:

Product Name : _____

Batch Number(s): _____

Quantity (units, not gallons): _____

CARBOLINE USE ONLY

Days since shipment: __

% Credit: __

\$10/gal. fee apply?

4 Reason for return (select one from the dropdown menu):

*Provide detailed comments below related to your return. This information will help the processing of your RGA.



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Product Return Information:

Product Name : _____

Batch Number(s): _____

Quantity (units, not gallons): _____

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Days since shipment: ___

% Credit: ___

\$10/gal. fee apply?

5 Reason for return (select one from the dropdown menu):

*Provide detailed comments below related to your return. This information will help the processing of your RGA.

Product Return Information:

Product Name : _____

Batch Number(s): _____

Quantity (units, not gallons): _____

CARBOLINE USE ONLY

Days since shipment: ___

% Credit: ___

\$10/gal. fee apply?

6 Reason for return (select one from the dropdown menu):

*Provide detailed comments below related to your return. This information will help the processing of your RGA.

After submittal to Carboline, the form will be returned to you with comments regarding whether material is eligible for credit or if processing fees will apply. You will be requested to respond back to Carboline, informing us of the items you want to return and we will create the RGA order and Bill of Lading (BOL) with instructions for how you will schedule the shipment back to Carboline. The return must be shipped back within 30 days of receipt of the RGA Order and BOL or the RGA will be voided.