



Date: January 1, 2019

Goal:

A clear and concise credit card processing policy that provides Carboline customers clear guidance as to the fees associated with this type of payment.

Policy Summary:

Any credit card payments processed by Carboline are subject to a fee equal to 3% of the total invoice amount. Adjustments to the invoice amount to include the corresponding fee will be made at the time of payment processing.

Process Information:

The policy is available at <http://www.carboline.com/about/policies/credit-card-policy/>